**PANDUIT**<sup>TM</sup> infrastructure for a connected world



## **WORK INSTRUCTION**

<b>Move Asset to New Location</b>				
Applies to:	SmartZone Users			
Objective:	Move an asset from one location to another to reflect a move made in the physical data center			
Documentation Reference:	SmartZone DCIM User Manual – Location Tree – Move a Location, Rack, Cabinet, or Device			
Pre-Requisites:	SmartZone user must have Asset Tracker permissions			

## **Description**

This procedure allows SmartZone users with the proper permissions to move assets in the data center from one location to another.

## **Performing the Procedure**

Step	Instruction	Graphic	Result
1	At the SmartZone Location Tree, navigate the asset you want to move, right- click on it, and select the <b>Cut</b> icon.	Image: Switch         Image: Switch <td< td=""><td>The asset is cut from its current location. In this example, a switch was cut.</td></td<>	The asset is cut from its current location. In this example, a switch was cut.

2	Navigate to the cabinet where you want to move the asset, right- click it, and select the <b>Paste</b> icon.	Pin this item Pin this item Paste Refresh Ho Centera 107-243-R Authorize Ho Centera 107-243-R Add New Ho Centera 107-243-R Analytics Ho Centera 107-243-R Analytics Ho Centera 107-243-R Enable Learn Mode Ho Centera 107-243-R Disable Learn Mode Ho Centera 107-243-R Disable Learn Mode Ho Centera 107-243-R Disable Learn Mode	The Reserve Device dialog box displays.
3	The default selections in the Reserve Device dialog box are Perform This Action Now, Move, and do not use task manager. Leave these defaults and click <b>Done</b> .	Reserve Device X     Perform This Action   Image: Straight of the state of the stat	The moved switch displays in the new rack, along with information about the switch.

4	Click the <b>Details</b> tab on the right and scroll down to the <b>Rack</b> <b>Position</b> field.	Overall Status Details   Image: Constraint on the second state of th	You can now select the rack position for the moved switch.
5	Click the Rack Position drop-down menu and select the desired rack unit from the list of open units. Then click <b>Save</b> .	Front       Back       C         A       B       C       B       A         Image: C       D       C       D       C       D         Image: C       D       C       D       C       D       Rak Ser(0):       D       C       Rak Ser(0):       D       C       D       C       D       D       A       D       D       A       D       D       D       D       D       D       D       D       D       D       D       D       D       D       D       D </th <th>The asset displays on the cabinet image in the location you specified.</th>	The asset displays on the cabinet image in the location you specified.
	End of Steps		

## **End State**

The asset is successfully moved from one cabinet to another in SmartZone.

**Note**: If any connection is configured in the asset, you will need to reconfigure the connections. See WI – Reconfigure Connections for a Moved Asset for instructions.